

# OPA/OFP HIV Prevention Project Annual Technical Support Conference

March 31 to April 2, 2008  
Hilton Minneapolis, MN

***Sponsored by:***

U.S. Department of Health and Human Services  
Office of Public Health and Science  
Office of Population Affairs/Office of Family Planning

***Coordinated by:***

Family Planning National Training Center  
Cicatelli Associates Inc.



## **Conference Overview**

The first day of this conference is designed for the newly funded HIV Prevention Projects. The newly funded Projects are expected to attend all three days of the conference.

The second and third days of the conference are for all the HIV Prevention Projects. The HIV Prevention Projects that have attended the previous *OPA/OFP HIV Prevention Project Annual Technical Support Conferences* only need to attend days two and three of this conference, but are welcome to attend for the first day as well.

## **Conference Goals and Objectives**

Since 2001 the Office of Family Planning (OPA), with funds from the Minority AIDS Fund and Title X Appropriations, has funded HIV/AIDS Prevention Integration projects in a select number of Title X service grantees. The purpose of these funds is to expand the availability of on-site HIV counseling, testing and HIV related referral services (CTR) in family planning clinics. Beginning in 2007, funded projects are required to begin implementing the 2006 CDC “Revised Recommendations for HIV Testing of Adults, Adolescents, and Pregnant Women in Health-Care Settings.”

This Conference will bring together representatives from all the HIV Prevention Integration projects to exchange information, discuss program development and share their successes related to implementing HIV testing in family planning programs.

**CONFERENCE GOAL:** To promote and advance HIV prevention service integration in family planning programs.

### **CONFERENCE OBJECTIVES:**

1. Provide orientation to the new HIV Prevention Projects.
2. Update HIV Prevention Projects on initiatives and advancements in HIV prevention.
3. Strengthen partnerships among the HIV Prevention Projects and Grantees in each region, and nationally.
4. Provide guidance on the implementation of the 2006 CDC recommendations for HIV testing in health care settings.

### *Audience:*

This is an “invitation only” conference and space is limited. It is OPA’s expectation that up to two people will attend from each of the funded project sites, and up to two people from the sponsoring grantee agency. Participation of the Title X Regional Training Centers and OPHS Regional Office Family Planning staff is also encouraged.

## REGISTRATION INFORMATION

### Registration Fee:

The fee for attending all three days of the conference is **\$125**. For those people attending only days two and three, the fee is **\$100**. The registration fee covers the cost of lunches, breaks and conference materials.

### Registration Process;

Registration is required for planning purposes. To register, please complete the attached registration form for each conference participant or use the online registration form at [www.cicatelli.org/NTC](http://www.cicatelli.org/NTC). Please submit by

**February 22, 2008** to:

*Dianne Bal*  
Cicatelli Associates Inc.  
505 Eighth Avenue, 16<sup>th</sup> Floor  
New York, NY 10018-6505  
Tel.: (212) 594-7741 ext. 262 Fax: (212) 629-3321  
[dbal@cicatelli.org](mailto:dbal@cicatelli.org)

### Hotel Reservations:

Reservations for the Hilton Minneapolis can be made via phone at **(612) 376-1000**. When calling the hotel, ask for the Group Reservation Department. A block of rooms is reserved under the conference group name of “*OPA HIV Conference*.” The room rate is \$121 (plus 13.15% state and local taxes, fees and assessments) per night for a single or \$141 (plus 13.15% state and local taxes, fees and assessments) for a double room. The hotel requires a one-night deposit to hold your room, and has a 24-hour cancellation policy prior to the date of arrival. No-shows will be charged the full room cost for the dates of the reservation. You must make your hotel reservations by **February 22, 2008**.

### Continuing Education Credits:

Nursing Contact hours will be awarded.

Cicatelli Associates Inc. is an approved provider of continuing nursing education by the New York State Nurses Association, which is accredited as an approver of continuing nursing education by the American Nurses Credential Center's Commission on Accreditation. The cost is \$10.00.

### Continuing Medical Education

This activity has been approved for *AMA PRA Category 1 Credit(s)*<sup>TM</sup>

This activity has been planned and implemented in accordance with the Essential Areas and Policies of the Accreditation Council for Continuing Medical Education (ACCME) through Cicatelli Associates Incorporated (CAI). CAI is accredited by the ACCME to provide continuing medical education for physicians. The cost is \$25.00.

OPA/OFP HIV Prevention Project  
Annual Technical Support Conference  
**2008 REGISTRATION FORM**

PLEASE PRINT CLEARLY

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Name

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Degree/Title

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Agency

---

Address

---

City, State, Zip

---

Daytime Telephone Number

---

Daytime FAX Number

---

Email

Do you require special assistance? [ ] Yes [ ] No  
If Yes, please describe:

Do you require sign interpretation? [ ] Yes [ ] No

Are you interested in presenting a poster/table display? \_\_\_\_ Yes \_\_\_\_ No  
If Yes, please attached a brief description of your poster presentation/ and copies  
of your table display materials.

Register by mail or fax by **February 22, 2008** and send the completed form to:

Dianne Bal  
Cicatelli Associates Inc.  
505 Eighth Avenue, 16<sup>th</sup> Floor  
New York, NY 10018-6505  
Phone: 212.594.7741 ext. 262 Fax: 212.629.3321  
**DBal@cicatelli.org**

[www.cicatelli.org](http://www.cicatelli.org)

# OPA/OFP HIV Prevention Project Annual Technical Support Conference

March 31 – April 2, 2008 in Minneapolis  
Hilton Minneapolis, MN

## ***DRAFT AGENDA***

### **DAY ONE: *ORIENTATION FOR NEW GRANTEES***

<b>DAY ONE: Monday, March 31, 2008</b>
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8:00am - 9:00am      Registration and poster display set-up

9:00am – 10:30am    **OPENING PLENARY SESSION**

**Welcome & Conference Overview**

**Role of Family Planning in HIV Prevention**

**HIV 101: What Every Family Planning Program Needs to Know**

**HIV Screening in Health Care Settings: New Approaches and  
New Paradigms**

**Review of Project Requirements**

12:30pm – 1:30pm    **Luncheon Presentation “Role of the Faith Community in  
HIV/AIDS Prevention”**

1:45pm – 3:45pm    **PLENARY continues**

**Practical Issues in Data Collection and Reporting**

**Panel Presentation: Project Start-Up Issues and Considerations**

4:00pm – 5:00pm    **Regional Breakout Sessions**

**NOTE:** Funding for this conference was made possible by a grant from the U.S. Department of Health and Human Services, Office of Public Health and Science, Office of Family Planning/Office of Population Affairs. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services; nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

# FULL CONFERENCE AGENDA

## DAY TWO: Tuesday, April 1, 2008

8:00 am – 9:00 am Registration and Continental Breakfast

9:00 am – 10:30 pm **MORNING PLENARY**

**Welcome and Conference Overview**

**Opening Remarks**

**Progress in Implementing 2006 CDC Recommendations**

**Family Planning, HIV and Health Disparities:**

**Data Report: HIV Prevention Projects**

12:45 pm – 2:15 pm **Luncheon and Overview of Federal HIV Agency Resources**

2:30 – 4:00 **WORKSHOPS: Round 1**

- 1) Data Management Issues
- 2) Providing FP Services to HIV+ Women
- 3) Counseling HIV+ Clients: Giving HIV+ Test Results & Secondary Prevention
- 4) Integrating HIV Services & Effective Clinic Flow
- 5) Evaluating Program Outcomes

4:15 pm – 5:30 pm **Regional Breakouts**

## DAY THREE: Wednesday, April 2, 2008

7:30 am – 8:30 am Continental Breakfast

8:30 am – 10:15 am **Morning Plenary**

**Adolescents and HIV**

**New IT Technologies**

10:30 pm – 12:00 pm **WORKSHOPS: Round 2**

12:00pm – 12:30 pm **Conference Summary & Next Steps**